

Sunnyside Care Center

Policy and Procedure

Topic: Visitation Plan and Policy

Effective Date: 7/10/2020

Policy:

In conjunction with NYSDOH memo of July 10, 2020 and our COVID-19 Management Plan, the following policy will be followed for the safe return of Visitors for our Residents.

The Facility will follow all NYSDOH and CMS guidelines to ensure appropriate Infection Control and to minimize any transmission risk.

Procedure:

1. Facility Criteria in conjunction with DOH mandates has been met:
 - a. The Facility has entered Phase **4** in the community.
 - b. The Facility has been COVID-19 free for 28 days, regarding staff and residents, with stable staffing ratios.
 - c. The Facility attests that the NH is in full compliance with all State and Federal requirements, State Executive Orders and guidance, State reporting requirements; including COVID-19 Focus IC Survey, HERDS and staff testing surveys, as well as federally required submission of COVID-19 data to the National Healthcare Safety Network (NHSN).
 - d. All of our Residents have been tested for COVID-19 virus.
 - e. All of our Staff have been tested and testing continues weekly with directives for immediate furlough for any staff members who may test positive.
 - f. All of our Staff and Residents continue to be screened for signs and symptoms of COVID-19 virus daily.
2. The Facility has protocols to separate residents into cohorts of positive COVID-19 cases and at this time we are COVID-19 free. **(if applicable)**
3. The Facility has submitted to NYSDOH our specific Plan for visitors.
4. Our staff have been educated on this Policy, and the contents of the DOH 7/10/20 memo for compliance and implementation.
5. The NYSDOH will be notified immediately if there are any changes in our plan, i.e. positive case of COVID-19 identified, or changes in mitigation.

The Following Guidelines and Criteria will be followed:

- a. Families and Residents have been notified of when our facility will allow visitors, same is proposed for **8/4/2020 due to one staff testing positive.**
- b. Visiting will be allowed on a developed schedule. The current schedule will be as follows: **Monday through Friday from 9:30 am to 11:30 am and from 3:00pm to 4:30 pm**, weather permitting.

- c. Visitors will be restricted to 2 people per visit, during the allotted time, and must be made by appointment to ensure adequate control of numbers, as we are limited to a specific number of visitors at a time (only 10% of our residents can have visitors at any given time). Visitation will be limited to no more than 30 minutes per resident.
- d. The Facility will have a designated outdoor area for visitation where social distancing can be monitored and enforced for safety. The designated location currently will be gazebo.
- e. No food or drink will be allowed during visitation.
- f. Restrooms will not be available for visitors.
- g. All visitors must maintain social distancing of 6 feet apart, and no physical contact is allowed.
- h. All Visitors must be screened for presence of a temperature, and are required to wear a mask that covers your mouth and nose at all times and practice hand hygiene on entry.
- i. All visitors must sign in on a Visitors Log for validation, as well as sign out for validation and safety of our residents.
- j. Documentation of screening must be maintained electronically onsite
 - i. First and last name of the visitor;
 - ii. Physical (street) address of the visitor;
 - iii. Daytime and evening telephone number;
 - iv. Date and time of visit;
 - v. Email address, if available; and
 - vi. A notation indicating the individual cleared the screening (both temperature and questions) that does not include any individual temperatures or other individual specific information
- k. All visitors will be educated on our safety plan and visitation policy.
- l. Visitors will be required to wear a face mask at all times during their visit. The facility will have a PPE available at the reception desk during visiting hours.
- m. Tables will be set up at least 6 feet apart so as to ensure proper social distancing.
- n. If any visitor fails to adhere to the protocol, he/she/they will be prohibited from visiting for the duration of COVID-19 state declared public health emergency.
- o. **Receptionist** will be responsible to arrange and set up visitor appointments and communicate with families as needed.
- p. Any resident whom is still within their first 14 days of isolations well as any residents that are COVID19 Positive or exhibiting sign and symptoms of COVID-19 at the facility will not be allowed to have visitation.

