

Fezzo's Catering Contract



Name: _____ Phone Number: _____
Address: _____ Cell Number: _____
Date of Event: _____ Email: _____
Deposit Fee: _____ SITE Location: _____
Deposit Due By: _____ Type of Function: _____
Type of Payment: _____
(20% Deposit is a Non-Refundable Retainer Fee paid toward your total payment)

Fezzo's catering:
Package: Menu # _____ Guest _____ @ rate of \$ _____
Total Food Charge: _____
Serving Time: _____
Bar Package: (Circle One) Package A, Package B, Package C
Bartenders (without Bar Package): # _____ @ \$20/hour each Time: _____
Total Bar Cost: _____

Tablecloths: Food Table – Black or White
Additional Tablecloths: Table Size – _____ White or Black

Cake Cutting: Yes or No , If yes, Time: _____

Number of To Go Boxes Made: _____

Location of Ceremony: _____
Time of Ceremony: _____ Arrival Time: _____

Total Charge of Event: _____

****Food attendants will be provided for 3 hours. ****

General Information & Policies

Our professional resources in culinary and service skills afford you complete assurance that all commitments will be carried out to your satisfaction. In order to ensure you and your guests of a well organized function, we must ask that we both adhere to the following catering policies:

Payments & Deposit

Billing arrangements for all events must be made in accordance with catering policies. There is a 20% deposit for all events, unless prior arrangements have been made with our catering coordinator. It is 20% of your total cost and goes toward your total payment. Total payment is due before the scheduled event. We accept cash, check, money orders and all major credit cards. Please make all checks out to Fezzo's, if we receive a payment for services via check and that payment bounces with our bank you will be responsible for a \$30.00 fee. Also, there will be a 3% charge on all credit card transactions toward processing fees.

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Guarantees

The coordinator must be notified of the exact number for which you wish to guarantee services two weeks prior to the day of the event. In the event a guarantee service number is not received, the original estimated attendance count will be prepared and charged. Patron will be charged for additional guest.

In the parish of Lafayette, Louisiana on the day and date herein first above written in the presence of the undersigned competent witnesses, who sign with appears and me, after due reading of the whole Catering Contract in its entirety.

Approved and Agree to:

Patron: _____ Caterer: _____

Date: _____ Date: _____

Fezzo's ask permission to announce your occasion on our Facebook Page. No details of date or times will be used just an announcement of congratulations and thank you for choosing us. With your initials you are giving us permission to post names and an optional picture. Anything else will have to be specified.

Initials: _____

Notes: