



## **Function Policies**

- All night time events are held for 5 hour intervals, and day time events are held for 4 hours. There will be a \$250 room fee added if the party exceeds the amount of time.
- Room rental fee will be determined based on time of day, day of week, number of staff required, and type of private function.
- Food & Beverage Minimum is required for all types of private functions, and it will be determined based on time of day, day of week, number of staff required, and type of private function.
- There will be a \$60 fee for a carver if requested.
- There is no guarantee of the function room being private, unless the group size exceeds 40 people attending, (unless otherwise noted).
- A \$200 deposit, and a signed agreement is required to confirm your function (unless otherwise noted). All deposits are required prior to event and are non-refundable in the event of cancellation.
- Party must submit final menu selections no later than one week prior to function (this may vary based on number of guests attending the party).
- An exact guest count must be submitted no later than 72 hours prior to the function.
- There will be extra charges for any additional guests (Buffet Style) that attend who are not submitted in the final head count.
- A bartender on duty has the right to terminate any guest of alcohol consumption based on his/her judgment.
- The sale of alcohol will end 30 minutes prior to the end of your event unless otherwise noted by management.
- An extra charge per person will occur for family style dinner.
- There will be no take out of buffet food.
- A fee of \$1.50 per person will be charged for those who bring their own desserts.
- Prices of the banquet menus are subject to change without notice.
- \*A 7% Massachusetts state tax and 18% gratuity will be applied to all functions and parties of 6 or more.
- Complimentary Valet Parking will be provided for group larger than 20.
- Buffet Style is available only for group of 20 guests and more.
- No confetti allowed for decorations.