

# STAFF APPLICATION FORM



Send application and other correspondence to:

Erik Patchkofsky, Director  
Holiday Hill Day Camp  
P.O. Box 3100  
New Haven, CT 06515

Director's Phone: 203-387-2267  
Director's Fax: 203-387-4432  
Email: [director@holidayhilldaycamp.com](mailto:director@holidayhilldaycamp.com)

**NAME** \_\_\_\_\_ **MALE** \_\_\_\_\_ **FEMALE** \_\_\_\_\_

Social Security # \_\_\_\_\_ Date Available for work \_\_\_\_\_

Permanent Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_ Home Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email Address \_\_\_\_\_

## **EDUCATION**

Name of High School \_\_\_\_\_ Years attended \_\_\_\_\_ Graduation Year \_\_\_\_\_

Name of College \_\_\_\_\_ Years attended \_\_\_\_\_ Graduation Year \_\_\_\_\_

Major Subject \_\_\_\_\_ Degree \_\_\_\_\_

## **PAST EMPLOYMENT** (please list most recent first)

**Employer Name and Address** \_\_\_\_\_

Dates of employment \_\_\_\_\_ Position held \_\_\_\_\_

Name of Supervisor \_\_\_\_\_ Rate of Pay \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

**Employer Name and Address** \_\_\_\_\_

Dates of employment \_\_\_\_\_ Position held \_\_\_\_\_

Name of Supervisor \_\_\_\_\_ Rate of Pay \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

**REFERENCES**—give names and addresses of three persons (not relatives) having knowledge of your character, and/or experience, and/or abilities.

**Name** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Address** \_\_\_\_\_

**Occupation** \_\_\_\_\_ **Relationship to you** \_\_\_\_\_

**Name** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Address** \_\_\_\_\_

**Occupation** \_\_\_\_\_ **Relationship to you** \_\_\_\_\_

**Name** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Address** \_\_\_\_\_

**Occupation** \_\_\_\_\_ **Relationship to you** \_\_\_\_\_

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**PREVIOUS CAMP EXPERIENCE**

**Dates** \_\_\_\_\_ **Name of Camp** \_\_\_\_\_

**Address** \_\_\_\_\_

**Director's Name** \_\_\_\_\_ **Phone** \_\_\_\_\_

Were you a Camper or Staff member? \_\_\_\_\_

If Staff, describe your position and duties \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Dates** \_\_\_\_\_ **Name of Camp** \_\_\_\_\_

**Address** \_\_\_\_\_

**Director's Name** \_\_\_\_\_ **Phone** \_\_\_\_\_

Were you a Camper or Staff Member? \_\_\_\_\_

If Staff, describe your position and duties \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List any special skills you have—swimming, horseback riding, tennis, handcrafts, etc.

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Have you worked with children in an environment other than camps? \_\_\_\_\_

If yes, please explain \_\_\_\_\_

What contributions do you feel you can make to our camp? \_\_\_\_\_

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Are you a citizen of The United States? Yes \_\_\_\_\_ No \_\_\_\_\_

Holiday Hill Day Camp is an equal employment opportunity employer dedicated to a policy of nondiscrimination in employment upon any basis, including race, color, sex, age, national origin, religion ancestry, sexual orientation, disability, handicap or marital status. Our camp is committed to ensuring a drug, tobacco and alcohol-free work place. If any staff members are found to be in possession of drugs or alcohol on camp premises, or under the influence of drugs or alcohol on camp premises, they will be asked to leave camp immediately.

Have you ever pled "guilty" or "no contest" to, or been convicted of a crime against children? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please explain \_\_\_\_\_

Have you ever pled "guilty" or "no contest" to, or been convicted of any crime? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please explain \_\_\_\_\_

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Note: Please note that you are not required to disclose the existence of any arrest, criminal charge or conviction, the records of which have been erased under Connecticut General Statutes sections 46b-146, 54-76o and 54-142a. The criminal records subject to erasure pursuant to section 46b-146, 54-76o or 54-142a are records pertaining to a finding of delinquency or that a child was a member of a family, with service needs, an adjudication as a youthful offender, a criminal charge that has been dismissed or nulled, a criminal charge for which the person has been found not guilty or a conviction for which the person received an absolute pardon. Any person whose criminal records have been erased pursuant to sections 46b-146, 54-76o or 54-142a shall be deemed to have never been arrested within the meeting of the general statutes with respect to the proceeding so erased and may so swear under oath.

I authorize the camp to conduct an investigation and/or background check of all statements and information herein and release the camp and all others from liability in connection with same. I understand that investigation will include criminal background checks. I understand that untrue, misleading or omitted information herein (including any attachments, resumes, or information provided during interviews) will result in dismissal, regardless of the time of discovery by the camp. I represent that the information herein is true and correct to the best of my knowledge.

I understand that if I am accepted for employment, that such employment will be on an at-will basis, which means that I may resign at any time and the camp may discharge me at any time and for any reason. This at-will relationship may not be changed unless such change is specifically acknowledged in writing by the director of Holiday Hill Day Camp.

SIGNATURE OF APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE OF PARENT (if applicant is under age 18) \_\_\_\_\_